

Applicant Flow Form

Appalachian State University
Office of Human Resources

Department: _____
Title and Position #: _____

Race/Ethnicity Codes:

- 1) White
- 2) Black or African-American
- 3) Hispanic or Latino
- 4) Asian
- 5) American Indian or Alaskan Native
- 6) Native Hawaiian or Other Pacific Islander
- 7) Two or More Races

Sex Codes:

- 1) Male
- 2) Female
- 3) Unknown

Disposition:

- 1) Still under consideration
- 2) No longer under consideration
(provide explanation)

Reasons:

- 1) Accepted another position
- 2) Did not meet advertised qualifications
- 3) Incomplete or late application
- 4) Issue with preliminary interview
- 5) Not enough related experience
- 6) Unavailable for interview
- 7) Unsatisfactory reference check
- 8) Withdrew candidacy
- 9) Not as strong as chosen finalists
- 10) Other (explain)

* Data will be filled in by Human Resources.

Applicant Name	File Start Date	Application Complete Date	AA Data form received *	Race *	Sex *	Disposition	Explanation if no longer being considered (see reasons above)
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Human Resources _____ Date _____

*The Office of Human Resources will complete and retain the Applicant Flow Form.

Applicant Name	File Start Date	Application Complete Date	AA Data form received *	Race *	Sex *	Disposition	Explanation if no longer being considered (see reasons above)
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Applicant Name	File Start Date	Application Complete Date	AA Data form received *	Race *	Sex *	Disposition	Explanation if no longer being considered (see reasons above)
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Applicant Name	File Start Date	Application Complete Date	AA Data form received *	Race *	Sex *	Disposition	Explanation if no longer being considered (see reasons above)
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Human Resources _____ Date _____

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